



NOTICE OF REGULAR MEETING

Junction Texas Economic Development Corporation (JTEDC)

Thursday, November 8, 2018 at 5:15 p.m.

City Hall Meeting Room

102 N. 5th Street

Junction, Texas 76849

NOVEMBER 2018 AGENDA

1. **Call to order** (*all cell phones turned off*) and establish a quorum.
2. **Public Forum:** Citizen's comments (limit 3 minutes maximum).
3. **Consent Items:** *Review prior to the meeting and address any concerns with JTEDC Office Manager.*
 - (A.) Minutes – approval of minutes for October 2, 2018 regular monthly meeting.
 - (B.) Financials – approval of financials for October 31, 2018.*The above consent items are considered to be routine and approval will be enacted with one motion.*
4. **Election of Officers:** Discussion and possible action:
 - (A.) *Statement of Officer* (blank form) for each newly elected officer to serve for the fiscal year 11/01/2017 through 09/30/2018 will be signed.
 - (B.) *First State Bank Resolution* (blank form) for two accounts to be signed by all signatories.
5. **Advertising & Promotion Grant:** Kimble County Farm Bureau – discussion and possible action.
6. **Reports:** Discussion only, no action to be taken:
 - (A.) Office Manager Report by Donna Oliver-Leep
 - (B.) Tourism Report – Polly Robinson
 - (C.) Electronic Recycling Event on September 15th – Polly Robinson
 - (D.) Planning & Zoning Report – Carol Neiman
7. **Media Marketing & Website Upgrade:** Discussion and possible action.
8. **JTEDC Lease with Hill Country Real Estate:** Discussion and possible action.
9. **Strategic Planning Session:** Discussion and possible action on a special meeting to set strategic initiatives.
10. **Training Opportunity Sales Tax Seminar:** Discussion and possible action.
11. **JTEDC Representative on the Tourism Board:** Discussion and possible action.
12. **Budget Amendment:** Discussion and possible action on re-stating the remaining grant funds for Holiday Inn Express.
13. **Open Session:** Discussion and possible action regarding Junction Texas Economic Development Corporation (JTEDC) personnel matter.
14. **Executive Session:** As authorized under the Texas Open Meeting Act pursuant to the Open Meetings Act, Texas Government Code, Section 551.04 (Personnel Matters), Resignation of Office manager and possible replacement.

15. **Resume to Open Session:** Discussion and possible action regarding Section 551.04 (Personnel Matters), JTEDC personnel.

Notes:

The Board of Directors may vote and/or act upon each item listed.

The Board of Directors reserves the right to adjourn at any time into executive session during the course of this meeting to discuss any of the matters listed above whenever necessary and legally justified under the Texas Open Meetings Act pursuant to the Open Meetings Act, Texas Government Code, **Section 551.087 (Deliberations Regarding Economic Development Negotiations)**, **Section 551.074 (Personnel Matters)**, **Section 551.071 (Consultation with Attorney)**, **Section 551.072 (Deliberations about Real Property)**.

Persons with disabilities who plan to attend this meeting and who may need assistance should contact City Hall at 325-446-2622 prior to the meeting so proper arrangements can be made.

This is to certify that I, Polly Robinson, posted this notice on the glass window by the front door of the City Hall, the JTEDC office, the public notice bulletin board located outside the City Meeting Room and submitted to our webmaster for posting to the JTEDC website by 5 p.m. on Monday, November 5, 2018.

An information packet is available for public inspection at JTEDC offices located at 702 College Street, Junction, TX.

Polly Robinson

Polly Robinson, President

cc: JTEDC Board Members, City Secretary, Mayor of Junction, the Junction Eagle

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