

**Junction Texas Economic Development Corporation \* Regular Monthly Meeting**  
**City of Junction \* September 5, 2017**  
**State of Texas \***

The *Junction Texas Economic Development Corporation* was called to order by Polly Robinson for its regular monthly meeting on Tuesday, September 5, 2017, at 5:15 p.m. in the City Hall Meeting Room. A quorum was established with the following:

**Present:**

**President:** Polly Robinson  
**Treasurer:** Jean Jacoby  
**Secretary:** Carol Neiman  
**Directors Present:** Tom Rattan  
Kim Gosney  
(Board Vacancy)

**Absent:**

**Vice President:** Michael J. Townsend

**Also Present:** Donna E Oliver-Leep, JTEDC Office Manager; and James Murr, journalist with The Junction Eagle newspaper.

**Public Forum:** No one wished to speak during the time allotted for the public forum.

**Consent Items:** (A.) **Minutes** and (B.) **Financials:** After a review of the minutes Ms. Gosney made a motion to accept the minutes as written; Ms. Neiman second the motion; and it passed unanimously. The financials were not complete and could not be reviewed at this time. They will be presented at the October meeting.

**Reports:**

(A.) **Cleanup Committee:**

- Mr. Rattan said he met with Floyd Butler regarding Mr. Butler volunteering his help on the Cleanup Committee. Mr. Butler said he would try to help when he could.
- Ms. Oliver-Leep informed the board that she contacted Joan Meek with *Community Recycling Solutions* regarding electronic recycling in Kimble County to the tune of \$5,500. It has been scheduled for Saturday, October 7<sup>th</sup> behind city hall. Ms. Meek will be handling the flyer design and advertising in the newspaper.

(B.) **Business Outreach Committee:** There has been no activity from this committee.

(C.) **Office Manager's Monthly Report:** Report from the JTEDC office manager regarding August's activities is included in the board packet. There was a discussion – no action taken.

(D.) **Junction Tourism Board's Monthly Report:** Report from Ms. Robinson regarding the JTTB board meeting is included in the board packet. There was a discussion – no action taken.

(E.) Website Committee:

- Community Profile – Ms. Neiman distributed a handout to the board members. Ms. Neiman said she will take care of gathering the information needed for the profile. There was a discussion – no action taken.
- Dr. Tim Chandler’s marketing proposal - Ms. Robinson presented Dr. Chandler’s proposal for the joint participation of Tourism, Chamber of Commerce, and JTEDC. The board expressed its desire to have Dr. Chandler make a presentation to the group. Ms. Robinson will try to arrange a meeting, stating that it may need to be on the weekend, as Dr. Chandler is working during the week. There was a discussion – no action taken.

(F.) Lawsuit: Ms. Robinson reported on the status of the lawsuit by Dale Johnson against the JTEDC. The attorney has withdrawn the appeal to the appeals court in San Antonio due to recent and related court decisions allowing a party to sue economic development corporations. He conveyed that the case will likely go to a jury trial in Kimble County, but no date has been set. No action taken.

**Board Vacancies and Terms Expiring:** The three board members whose terms will be expiring September 30, 2017 are Ms. Robinson, Ms. Neiman, and Mr. Townsend.

- Ms. Robinson and Ms. Neiman are requesting to serve for another 2-year term. Their names will be submitted to city council for reappointment consideration.
- Mr. Townsend will not be renewing his board membership for personal family reasons.
- Ms. Robinson asked the board members to be thinking about possible candidates to join the board to fill the two (2) board vacancies.

**2017-2018 Budget:** Ms. Robinson said that on August 8<sup>th</sup> the JTEDC Budget was given to City Council and approved.

- Subsequent to the budget hearing, Ward Whitworth with Hill Country Real Estate has informed Ms. Robinson that the rent on the space at 702 College Street, Suite A, Junction, Texas, will be going up based on the current market rates.
  - However, he has yet to inform her of the new rate.
  - The budget includes a \$25 per month increase beginning December 1, 2017.
  - Any amount greater than this will require a budget modification.
- Façade grants (advertising and promotion grants) are estimated at 10% of JTEDC revenue.
  - If the board elects to participate in the marketing plan proposed by Dr. Chandler, funds allocated for this budget expense will need to be increased.
  - The rules allow for monies in this category that were not spent in the prior fiscal year to be brought forward.
  - This action would require a budget modification.
- Funds from reserves will pay \$46,200 for the balance of the Holiday Inn Express grant for the hotel’s infrastructure.
  - During the budget hearing, this change was made.

There was a discussion on all of the above – no action taken.

Meeting adjourned at 6:35 p.m. on September 5, 2017.

  
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Carol Neiman, Secretary