



MINUTES OF 7-7-15 REGULAR MEETING

Junction Texas Economic Development Corporation (JTEDC) met for its regular meeting at 5:15 p.m. on Tuesday, July 7, 2015 in the City Hall meeting room with the following Board Members present:

President: Jean Jacoby
Vice President: Polly Robinson
Secretary: Larry Harrison
Directors: Ron Fuquay, Carol Neiman, Mindy Supak
Office Manager: Amber Morales
Summer Intern: Katelynn Heap

Meeting called to order by President Jean Jacoby at 5:15pm. Secretary Larry Harrison gave the invocation.

The following people were in attendance:

Junction Eagle newspaper reporter James Murr, and Dale Johnson.

President Jacoby passed out materials pertaining to the Open Meetings Act and discussed the difference between posting a Notice for our meeting versus Agenda. This information was obtained through the Office of the Attorney General.

Executive Session: Board went into Executive Session at 5:21pm (**Deliberations Regarding Economic Development**).

Open Session: Board reconvened in Open Session at 5:36pm – No action taken.

Executive Session: Board went into Executive Session at 5:37pm (**Personnel Matters**).

Open Session: Board reconvened in Open Session at 5:46pm – Harrison made a motion to postpone voting on whether or not to pay Dale Johnson until a pending court decision is made later this month. Supak seconded the motion. Neiman abstained from voting. Motion passed with no dissenting votes.

Executive Session: Board went into Executive Session at 5:48pm (**Personnel Matters**).

Open Session: Board reconvened in Open Session at 6:01pm – No action taken.

Public forum: No one from the Public spoke.

Consent Items: J. Murr asked about the minutes from the 6-11-15 called meeting. Jacoby stated the minutes should be amended on the invalidated comments on the Executive Session items to avoid confusion. Harrison repeated his request from the June Board meeting for a better breakdown of the accounting. He would like the balance sheet to show profit and loss. Robinson made a motion to approve the Consent Items with the correction to the 6-11-15 meeting minutes. Supak seconded the motion. Motion passed with no dissenting votes.

Office Managers Report: Amber Morales gave us an update on the monthly office activities. The office is fully furnished now and we are ready to plan our meet & greet as soon as our outside signage is received and put up. We mailed out our newsletter this month and have had a lot of positive feedback from the business owners we have met with. Our office operating expense account was opened June 4, 2015. Katy & I attended the 2015 EDST (Economic Development Sales Tax) Workshop in Richardson, Texas on June 26, 2015. We received a lot of training material, earned our certification in OMA/PIA (Open Meetings Act/Public Information Act) and met some great people from around Texas. It was a very informative workshop. We placed an ad in the *Junction Eagle* requesting that anyone interested in serving as a Board Member submit an application by July 10, 2015. Additionally, we are trying to meet with as many business's as we can to see how the EDC can better help those in the community. This month we visited nine businesses.

Advertising & Promotion Program Applicants: Two applications have been received in June for this program - Junction True Value and Paddler's Porch, LLC – and their applications were presented to the Board for a vote. Both business owners were invited to attend tonight's meeting but were not in attendance. Neiman made a motion to table both applications until next month and require that the business owners be in attendance. Harrison seconded the motion. Motion passed with no dissenting votes.

Report on Junction Tourism Board Meeting: June's meeting was cancelled and the Tourism Board has asked the EDC for help since the sudden resignation of Maria Alvarado. Tourism would like the help of EDC's Office Manager Amber Morales to assist with typing up and distributing Board agendas, attending and taking minutes of the meetings, and possibly doing some mail outs. Morales' role be as administrative support only, and while she would use the EDC office, her work would be done AFTER her work hours for the EDC. She would keep her work hours separate from EDC's, and she would have Tourism replace any EDC supplies she uses, i.e. paper, envelopes, stamps and ink. Tourism would also be responsible for paying Morales salary for the hours she works for them. Board President Jacoby and Vice-President Robinson have visited with the City Secretary about this and all agree it is a workable solution. The EDC Board did not see a conflict of interest on the matter.

Meeting adjourned at 6:41pm.